



Consent and Photo/Video Release Form

I, the undersigned, hereby agree to accept all conditions set forth in this consent and release.

The undersigned hereby gives the Florida Debate Initiative, the Florida Civics and Debate Initiative, the Florida Department of Education, and the Florida Education Foundation, and/or assigns, specific permission to: copyright, publish, distribute, and/or display images or video of the subject's likeness.

The undersigned hereby releases and discharges the Florida Debate Initiative, the Florida Civics and Debate Initiative, the Florida Department of Education, and the Florida Education Foundation, and/or assigns from any and all liability by virtue of distortion, blurring, alteration, optical illusion, and/or use in composite form, whether the same is intentional or otherwise. The undersigned understands that images/videos posted on the Internet can be viewed and downloaded by others. The undersigned also understands that the Florida Debate Initiative, the Florida Civics and Debate Initiative, the Florida Department of Education, and the Florida Education Foundation staff may use any process or procedure resulting in the completion of the finished product, publication, distribution, or public display when images of the subject are used in accordance with the usage listed below.

Usage: To display images/videos on websites, social media platforms, and/or for the use of images in publications, media, and print collateral.

By signing this consent and release form, the undersigned represents that they are of legal age in the state in which this consent and release form is executed, or their signature is accompanied by that of a parent or legal guardian. The undersigned certifies that before signing this document, they have read it completely and understand its meaning. The undersigned hereby releases any and all future claims and rights, which they may have at any time, as long as the images are used in accordance with the usage above by the Florida Debate Initiative, the Florida Civics and Debate Initiative, the Florida Department of Education, and the Florida Education Foundation.

Subject Signature: _____

Subject Name (print): _____

Date: _____

Parent/Guardian Signature: _____

Parent/Guardian Name (print): _____

Date: _____

Address: _____

ADVENTURE STUDENT TRAVEL TERMS AND CONDITIONS AND RELEASE FORM

I (and parent or guardian if applicant is under 18) am an applicant for an educational tour provided by Adventure Student Travel, LLC (hereinafter referred to as "AST"). Please read these Terms and Conditions and Release carefully before registering for the trip detailed below. By completing your trip registration, making a payment for the trip, or your continued use of our services, you, as the Participant or Parent/Legal Guardian of Participant (the "Participant", "you"), hereby accept the following Terms and Conditions and agree to be bound by them. If you do not agree with our terms and conditions you should contact us before making a booking.

You acknowledge and agree that we may change these terms and conditions from time to time and that those changes become effective immediately. You agree to be bound by the terms and conditions that are in effect at the time of your travel or cancellation, whichever applies. You agree that is your responsibility to be familiar with these terms and conditions and to check back from time to time for any changes.:

1. I understand that my tour begins and ends as set out in the Group Travel Agreement signed by the authorized signer.
2. The operation of educational travel programs requires extensive long-term planning, costs are incurred long before the actual departure date. You must make payment in accordance with the payment schedule. If we do not receive any payment due in full and on time, we reserve the right to treat your booking as cancelled by you in which case the cancellation charges set out below will become payable. We reserve the right to refuse a booking without giving any reason and shall, in that event only, return any deposit received. Reservations are transferrable at the sole discretion of AST.

responsible for 100% of the package price plus price plus any applicable vendor supplier fees.

*Late payments will be subject to fees as applicable.

Because we strictly adhere to our cancellation policy, travel protection is strongly recommended.

4. AST reserves the right to cancel a trip, change the itinerary or adjust rates whenever in its sole judgment conditions warrant, or if AST deems it necessary for your comfort, convenience or safety. In the unlikely event a tour is canceled by AST and AST is unable to reschedule, all funds collected from any participant will be promptly refunded in full. Money is refunded to the original payer. AST shall not be responsible for any refund and will pay no damages in the event of cancellation due to Force Majeure.
5. AST shall not be responsible for, and shall make no refund for, events beyond its control, such as, without limitation, acts of God, strikes, acts of war, terrorism or civil disturbance, government restrictions, changes of schedules or operational decisions of air carriers, terrorist activity or the threat thereof, industrial action, natural or nuclear activity, epidemic, pandemic, illness, physical injury, quarantine, medical or customs or immigration regulation, delay, or cancellation, adverse weather conditions, fire, or for acts or omission of Third Parties or other parties not under the control of AST and all similar events outside our control.
6. AST strongly recommends participants purchase travel/medical/baggage protection for the trip. Such plan, at a minimum, should cover Trip Cancellation or Interruption, Cancel for Any Reason, Medical Expense, Emergency Evacuation/Repatriation, and Baggage. Travel protection plans can help protect participants in the event of loss of non-refundable trip deposits and payments that result from cancellation or trip interruption (due to a covered reason such as injury or illness before or during the trip). It also helps with reimbursement for medical emergency costs (including very costly medical evacuation costs), missed connections and baggage loss.

AST is not qualified to answer technical questions about the benefits, exclusions, and conditions of travel protection plans. AST cannot evaluate the adequacy of the prospective insured's existing insurance coverage. If you have any questions about your travel protection, call your insurer or insurance agent or broker.

Certain countries have a requirement for foreign visitors to have valid medical insurance on entry. AST cannot be held responsible for denied entry if a guest is unable to provide details to authorities of insurance or denial of entry for any reason. Declining travel protection plan coverage could result in the loss of participants' travel cost and/or require more money to correct the situation. You also acknowledge that without this coverage, there may be no way to recoup any losses, costs or expenses incurred. If participants choose to travel without adequate coverage, we will not be liable for any losses howsoever arising, for which trip protection plan coverage would otherwise have been available.

7. While no changes are anticipated, there may be occasions when certain alterations become necessary. These can be due to religious holidays, national celebrations, or unforeseen events including weather, governmental closures, acts of God, or any other reason. AST reserves the right to change the itinerary due to such unforeseen circumstances or emergencies. Additionally, historic sites undergo renovations from time to time which can obscure viewing or otherwise change the nature of visiting these sites. No tours will be cancelled due to renovations, although AST may choose to amend itineraries for such sites. Changes to aircraft type, change of accommodation to another of the same standard, any change in the itinerary due to holiday or facility closure, or any minor itinerary change where we make a reasonable substitute will not be consider cause for cancellation by the guest. If we suggest alternate activities in place of a planned stop or in case of leisure time, such suggestions do not constitute our endorsement. In such a case you will be subject to the terms and conditions of the supplier of the activity and your only recourse in case of damage will be against the supplier of the alternate activity.
8. AST and its agents act only in the capacity of agents for the participants in all matters pertaining to accommodations, tour activities, meals and transportation. We arrange for a variety of travel related products from different suppliers and service providers, including but not limited to airlines, tour operators, rental car companies, accommodations providers and any other suppliers of the travel services ("Suppliers"). Each Supplier has its own terms and condition that are applicable to your particular arrangements in addition to our general terms and conditions. AST, does not own, manage, operate, supervise, or control any transportation, vehicle, airplane, hotel or restaurants, or any other entity that supplies services related to the travel. All suppliers are independent contractors, and are not agents or employees or representatives of

While we do accept major credit cards including Visa, Mastercard and Discover, participants must provide to us either by mail or digital submission an Authorization for every transaction for your trip. This authorization is a binding agreement for us to charge your card and as such you waive any right to chargeback in the case of cancellation for any cause (excepting fraud), including a Force Majeure event, as defined herein, and agree to refund policies and procedures as outlined in these Terms and Conditions. In the event a Participant attempts to chargeback, reverse, or recollect a trip payment already made without the authorization of AST, we reserve the right to collect all additional costs, fees and expenses associated with such chargeback, reversal or recollection, including, without limitation, attorney fees.

Late enrollment fees (additional 10% of the individuals total package price) may apply to any individual who registers after the initial registration period in addition to any increase in vendor fees. * Also, we must receive registration forms and deposit as well as any scheduled payments listed on the agreement that have preceded the late enrollment, within 7 calendar days after notification of the change. *Some attractions might not have additional availability. Your agent will notify you prior to the addendum.

For late payments, there is a grace period of 7 calendar days. Grace period does not apply to payments scheduled less than 45 days prior to travel. 7 calendar days late: additional \$35 per person. 14 days late: additional 4% late fee per person with an additional 4% late fee accrued each month past due thereafter.

All final payments must be made in full no less than 45 days prior to travel unless approved in writing by the administrator of Adventure Student Travel. If payment is not received by 35 days prior to travel, the entire trip will be considered as cancelled by you and cancellation charges as described above will apply.

The following change fees will apply to any requested changes. All requested changes must be made in writing and must come from the group leader or contact person. NO changes allowed 45 days or less prior to travel date. Itinerary Changes: \$100 per change; fees will only be charged if the change is available and the itinerary has been finalized. Changes must be of comparable value to the original itinerary item. Name Changes (for any reason): \$25 fee plus any applicable vendor fees; based on availability and time restrictions of the airline (or other vendor).

Any checks returned due to insufficient funds will be assessed a \$35 fee per check per attempt to collect and if the returned check causes a payment to be delinquent, late charges will also apply as outlined above.

3. AST is required to pay all suppliers well in advance of your tour date. All suppliers have their own cancellation policies, which apply to your booking. Should a cancellation become necessary, please inform AST immediately in writing and request a written confirmation of your cancellation. Upon receipt, AST will follow industry procedures for any applicable refunds as outlined in the supplier's brochure and subject to their review. If you are entitled to a refund, please note that the supplier is responsible for this refund, not AST. Generally, flight tickets, hotel reservation and other items provided for the travel cannot be refunded if they are partially used. We are not responsible for a supplier's failure to pay a refund.

In addition to any terms of our suppliers the following cancellations fees from AST will also apply:

- Cancellation 90 days or more from departure: *Full refund less your **non-refundable deposit (paid or unpaid)** and any applicable vendor supplier fees.
- Cancellation 89 to 46 days from departure: *Full refund less your **non-refundable deposit (paid or unpaid)**, 50% of your total package price and any applicable vendor supplier fees.
- Cancellation 45 days or less from departure: **NO REFUND**. You will still be

AST. All tickets, receipts, coupons, and vouchers are issued subject to the terms and conditions specified by each supplier, and by accepting the coupons, vouchers, and tickets, or utilizing the services, all participants agree that neither AST, nor its employees, agents, or representatives are or may be liable for any loss, injury, or damage to any tour participant or their belongings, or otherwise, in connection with any service supplied or not supplied resulting directly or indirectly from any occurrence beyond the control of AST. AST assumes no responsibility or liability for any delay, change in schedule, loss, injury or damage or loss of any participant that may result from any act or omission on the part of others; and AST shall be relieved of any obligations under these terms and conditions in the event of any strike, labor dispute, act of God, or of government, fire, war, whether declared or not, terrorism, insurrection, riot, theft, pilferage, epidemic, pandemic, illness, physical injury, quarantine, medical or customs or immigration regulation, delay, or cancellation. AST accepts no responsibility for lost or stolen items. AST reserves the right to refuse any participant or potential participant at its sole discretion.

All destinations and suppliers have their own rules related to COVID-19. For example, you may be required to quarantine upon arrival in some locations. Some locations may require masks or social distancing, they may require you to provide proof of vaccination or negative testing. Stopover countries requirements will also apply. On your return home, additional testing, requirements, or documentation may be required. While we will try to assist you in understanding these requirements, you are responsible for understanding these requirements and must not rely on any representations made by AST. Should you be denied entry to any destination, we shall not be responsible for any such denial, or any cost associated therewith.

9. Additional risks and dangers may arise including, but not limited to, hazards of travel by train, automobile, motor coach, aircraft and other means of conveyance, swimming, animal interactions, forces of nature, political unrest, other unrest, risks associated with water, food, plants, insects and differing animal regulation, and acts of national and local governments and unrest and acts of others against governments. These risks are not an exhaustive list but are examples of many kinds of risks. Participants are voluntarily participating in these activities with the knowledge that there are significant dangers involved, and participants hereby agree to accept any and all risks. As lawful consideration for the agreement with AST to participate in such trips and activities participants agree they will not make a claim against AST, its related companies or its personnel or sue for bodily injury, emotional trauma, death, property loss or damage or other loss, cost or expense, however caused, as a result of or related to participant contracting for, traveling to or from, or in any and every other way participating in the trip. Participants release AST, its related companies and its personnel from any and all claims, known or unknown, arising from contracting for, traveling to or from, and in any and every way participating in a trip. This release of liability and assumption of risk agreement is entered into on behalf of participant and all members of your family and party, also including minors. This agreement also binds your heirs, legal representatives and assigns.

Where the guest occupies a motor coach seat fitted with a safety belt, neither AST nor the Operator nor its agents or co-operating organizations or service providers will be liable for any injury, illness or death or for any loss or damages or claims whatsoever arising from any accident or incident, if the safety belt is not being worn at the time of such an accident or incident. This exclusion and limitation of liability shall not be used to imply that the Operator or its agents or affiliated entities are liable in other circumstances.

10. I agree to release, indemnify and hold harmless my school, my school board of education, my group leader, the chaperones on tour, AST and its affiliates (including parents, members, agents and employees of AST as well as AST itself) (the "Released Parties") from, and agree not to sue the Released Parties for, any claims that I may have arising from, or in connection with, any personal injury, bodily injury, mental anguish, emotional distress, physical, property or other damage that I may suffer from any cause whatever related in any way to my participation in an AST tour. Without limiting the generality of the foregoing, I release, indemnify and hold harmless the Released Parties from, and agree not to sue them for any personal injury, bodily injury, mental anguish, emotional distress, physical, property or other damage that I may suffer from the Released Parties' negligence other than from intentional or reckless acts by such parties. I further agree to release, indemnify and hold harmless the Released Parties from any and all acts of God, war (whether declared or undeclared), Terrorist activities, incidents of politically motivated violence, illness or quarantine, strikes or government restrictions or the acts or omissions of any other agents over which the Released Parties have no direct or indirect control, including, without limitations, airlines, railways, bus companies, hotels, shipping companies, guides and sub-contracted agents or tour operators. This release also includes activities not offered by AST that may be considered risky including, but not limited to, horseback riding, scuba diving, snorkeling, river rafting, parasailing, etc. I understand that hotel pool facilities do NOT provide a lifeguard and that any use of such facilities will be at my own risk. Unless otherwise stated, night security is NOT included in your package.
11. I understand that an air carrier's liability for loss of or damage to baggage or property, or for death or injury to person, is limited by their tariffs, or the Warsaw Convention, or both. I also understand that a motor coach company's liability for loss of or damage to baggage or property, or for death or injury to person, is limited by their booking terms and conditions.

12. I agree to abide by all local laws when abroad, including those concerning drugs and alcohol. (Minors must have parents' permission to use alcohol even if the local law would otherwise permit them to.) I understand that if I abuse or disobey such laws, even unintentionally, I may be sent home at the sole discretion of ASTS and I waive my right to a refund of any part of the fee. I also understand that should local authorities be involved; I will be subject to the laws of the country I am visiting.
13. I will abide by the rules and regulations of the tour guide/manager, facility in which I am housed, or attraction that I am visiting. In the event that my failure to abide these rules causes me to be ejected from the facility/attraction, I will be responsible for securing alternate housing and or transportation and will be responsible for 100% of the costs associated with alternate arrangements. Said failure to abide by rules and regulations can also result in the immediate return home of the offending participant. Any participant sent home for behavior or disciplinary issues will be sent at their sole expense, and no refund will be available for any portion of the trip.
14. If I am required/requested to go back home ahead of schedule, or if I am not able to return with the rest of the group, I am responsible for securing alternate transportation and am 100% responsible for the cost associated with alternate arrangements
15. When you book with us, you accept responsibility for any damage or loss caused by you. Full payment for any such damage or loss (reasonably estimated if not precisely known) must be paid direct at the time to the accommodation owner or manager or other supplier. You must indemnify us for the full amount of any claim (also including legal costs) made against us. Client agrees to and shall indemnify and hold harmless AST and each of our officers, directors, employees and agents, from any expenses, losses, liabilities, damages, judgments, settlements and costs (collectively, "damages") involved with or incurred by AST (including, without limitation, reasonable attorneys' fees and the advancement of same) with respect to any claims, law suits, arbitrations, or other causes of action, which result, directly or indirectly, from any group member's breach or violation, or threatened breach or violation, of this Agreement.
16. No travel is without risk. By offering travel to any particular destination, we do not represent that travel in such destination is safe or without risk. It is the responsibility of the Participant to become informed about the most current travel information, advisories and warnings by referring both to the U. S. State Department's travel website at www.travel.state.gov/ or by calling (202) 647-5225, and by accessing the Centers for Disease Control (CDC) website at <https://wwwnc.cdc.gov/travel/notices>. Should you choose to travel to a country that has been issued a travel warning or advisory, AST will not be liable for damages or losses that result from travel to such destinations. Trips outside the USA require a valid U.S. passport or other acceptable forms of citizenship proof. Passports must be up to date with an expiry at least 6 months after the trip return date. Many countries also require that your passport have at least two completely blank pages. For up to date visa requirements US citizens should visit www.travel.state.gov. It is the participant's sole responsibility to secure and/or pay for any and all visas, reciprocity fees, affidavits, immunizations, etc. that are required to be permitted entry into each destination. In some countries you may be subject to entry (reciprocity) fees and/or departure taxes/ exit fees which will be collected at the airports upon entry/departure by local government authorities. Please note that entry to any country may be refused even if the required information and travel documents are complete. You are responsible for, and release AST from passport, visa, vaccination requirements and safety conditions in travel destinations. All participants are responsible for carrying their own travel documents. AST will not be responsible for lost travel documents.
17. Participants with disabilities are welcome and must always be accompanied by a companion capable of providing all required and needed assistance and must not require special assistance from AST or its suppliers. Participant must notify AST of any disabilities in writing when booking the package of status and of the identity of the participants non-discounted, paid travel companion who will be responsible for providing all necessary assistance. Participant should notify AST if ADA accessible accommodations are needed. AST will make all reasonable efforts to accommodate this request, but cannot be responsible if ADA accommodations are not available. Any accommodations provided will be at the sole expense of the participant requiring the accommodation.
18. For safety and liability reasons, AST and its representatives cannot be responsible for directly accommodating any food allergies, or dietary requirements and restrictions, and is not responsible for any issues or problems associated with the same. All scenarios and special dietary requests regarding food and drink, including allergies, or dietary requirements and restrictions, are the sole responsibility of the participant. While most meal establishments can offer general options, AST cannot guarantee that options will be available. Just in case, we recommend packing extra food/snacks if accommodations cannot be met. Should a group member have special dietary requirements, that group member shall be solely responsible for any additional expense to their meal plan.
19. For the safety of our guests, AST reserves the right to request health information prior to travel and to exclude any participants it deems unfit for travel at its sole discretion.

20. I understand that by enrolling in this tour, I have made the choice to travel with the teacher/chaperone organizing my group, and I understand that this choice is not the responsibility of AST. Such chaperones are not agents for, or employees of AST. The Released Parties shall not be liable for the actions, or non-actions, of the chaperones. I understand that a chaperone must accompany me on the tour.
21. I understand and agree to the Terms and Conditions of travel signed by Group Leader (see pg.2). I further submit that I am by association held to the same Terms as it applies to me, including but not limited to the conditions surrounding the voluntary cancelation of my participation in the tour as described in the Cancelation Policy. I will rely on my group leader to explain the terms and will contact them regarding any issues with said Terms and Conditions including, but not limited to, any questions regarding any refunds. Such refunds will be paid by company check in the name in which AST received payment.
22. I understand that I will be required to pay for any phone calls or incidental personal expenses that I incur at hotels,
23. I understand that this tour has been designed for students, as reflected in the pacing, educational content, accommodations and other aspects of the tour.
24. I understand and agree that this agreement, AST's Group Travel Agreement and any other documentation I am provided constitute the entire agreement between AST and me with reference to the subject matter herein, and I do not rely upon any promises, inducements or agreements not herein, including but not limited to any oral statements made to me by any agents or employees of AST, or by my school. The waiver by AST of any provisions of this Agreement shall in no way affect the remaining provisions of this Agreement, and this Agreement shall be interpreted as

if such clause or provision were not contained herein. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, the remaining portions shall remain in full force and effect.

25. I understand and agree that this agreement shall be governed in all respects, and performance hereunder shall be judged, by the laws of Missouri. In the event of any claim, dispute or proceeding arising out of my relationship with AST, or any claim which in contract, tort, or otherwise at law or in equity arises between the Released Parties, whether or not related to this agreement, the parties submit and consent to the exclusive jurisdiction and venue of the courts of the Missouri and of the United States District Court for the Eastern District of Missouri. **All claims must be submitted in writing and received by AST no later than sixty (60) days after the completion of the AST Tour. Any claims not submitted and received within this time shall be deemed waived and barred.**
26. I understand and consent that any photos/videos submitted to AST and any comments posted on social media can be used by AST for future publicity and/or promotion.
27. I understand that the Package Price presented to me by the group leader is based upon a minimum number of paying participants (unless otherwise noted) and the group's failure or inability to meet such minimum number of paying participants may necessitate changes to the Tour Package and/or increase the Tour Fare.
28. I understand that Adventure Student Travel reserves the right to pass along to myself and the group any and all fees, charges, and surcharges (including and without limitation to fuel surcharges) imposed by service providers, including and without limitation to airlines, motor coach companies, and other common carriers.

Sign your application only when you have read in full and understood the contents of this release agreement. This application must be signed and returned to AST, before travel.

Birth Date of Traveler: _____ Legal Gender: Male Female Passport ID# (Cruise & International Trips) _____ Exp. Date _____

Print Full Legal Name of Traveler

Signature

Date

Traveler's Cell#

Traveler's Email

Mailing Address

Print Name of Parent/Guardian (if traveler is under 18)

Signature

Date

Parent Contact Number

Parent Email

City, State, ZIP

<p>Traveler Information Needed:</p> <p>ALLERGIES _____</p> <p>Travel Restrictions: _____</p> <p>Emergency Contact: _____</p>

GROUP TRAVEL PROTECTION WAIVER

Travel Insured International offers Group Travel Protection for trips booked through Adventure Student Travel. Adventure Student Travel highly recommends that each traveler purchase the protection plan, which is purchased separately from the trip cost. ***AST is not responsible for weather and/or travel delays (see Limitation of Liability for more details).***

Information about this plan is found on the two page document of inclusions attached. For specific details about plan coverage, please call Travel Insured International at 844-440-8113.

Please mark your selection and sign below.

_____ I, _____ (Legal Guardian of Traveler), am opting out of CFAR. I waive my option to purchase the CFAR Group Travel Protection Plan for _____ (Traveler). I understand that this coverage is highly recommended by Adventure Student Travel.

_____ I, _____ (Legal Guardian of Traveler), wish to add CFAR coverage for _____ (Traveler) and have read the two page document of inclusions provided.

Signature of Legal Guardian

Date

School Name

The insurance benefits that are part of the plans are underwritten by United States Fire Insurance Company. As a travel retailer, Adventure Student Travel and its employees may transact Travel Insurance on Travel Insured International's behalf and under TII's direction, including offering/disseminating information on their behalf, including brochures, buyer guides, descriptions of coverage, and price, referring specific coverage/feature/benefit questions to TII, disseminating/processing applications for coverage, coverage selection forms, or other similar forms, collecting premiums on TII's behalf, and receiving/recording information to share with TII. Purchasing a travel plan is not required in order to purchase any other products or services offered by Adventure Student Travel.

Adventure Student Travel Terms & Conditions
**** Authorized by Group Leader and provided for your reference****

1. Price Quotation:

The price for your land package is confirmed after the full non-refundable deposit is received. Transportation suppliers may assess additional fees, fuel surcharges or taxes that are beyond our control. These additional charges will be added to the transportation segment of your quote. If your package includes airfare, baggage fees are the responsibility of the group and will be due at the time of travel. There may also be additional vendor costs if the agreement is not signed and returned by the expiration date listed on the bottom of the agreement. No arrangements are confirmed until we have a signed agreement with number of travelers.

2. General Liability:

Exploring America, D.B.A. Adventure Student Travel LLC holds general liability of \$3,000,000. If your school or organization must be listed as a beneficiary, the insurance company imposes a \$52.50 fee. Once we receive the \$52.50 your organization will be added as a beneficiary and we will send documentation listing you as such.

3. Registration:

Groups must list the correct number of participants on the signed agreement in the correct ratio (adults/students). Groups must also submit a list of participants who have registered for this tour within 21 days after the time the agreement has been authorized along with the registration forms.

4. Required Forms:

Some vendors may require forms to be completed by the group. Your agent will present these forms to the Group Leader. They will also inform you of when these forms are due. These forms must be submitted to the agent by this date. If the forms are late, your group will be at risk of losing the attractions, lodging, and transportation that the form references. Examples: If we do not have the rooming list 60 days prior to travel, the group would be at risk of incurring additional fees from the hotel, or not having enough rooms reserved. If we do not receive airfare legal names list by the due date, the group will lose their airfare.

5. Payments:

Please remit payment according to the payment schedule in your Group Travel Agreement. The preferred method of payment for each scheduled installment is a mobile payment, school check, cashier's check or money order. Purchase Orders are NOT an acceptable form of payment, however, are accepted as a guarantee of payment to immediately follow. Wire payments will be accepted for payment and will incur a processor-imposed fee of \$50 per transaction as well as any fees generated from your bank. If your group has purchased the individual payment plan, credit cards are also accepted. Payments should be mailed to 27176 State Highway 6, Kirksville, MO 63501. All payments are due in our office by the due date, not postmarked by the due date. Without timely payment, the group is at risk of losing reserved attractions.

6. Non-refundable Deposit:

The deposit on the agreement is non-refundable. It is calculated by the total number paying on the agreement times the per person deposit. If you cancel before you have paid the deposit, you are still financially liable for the deposit due. Payment must be received within 14 days, or your account will be turned over to collections. Late payments will be subject to the late payment fees.

7. Reduction in Group Size:

If your group reduces size from the original number on the signed agreement, the group is still responsible for the entire non-refundable deposit based on the original number. The group will also be responsible for any applicable vendor fees that have been incurred from the vendor. If your numbers drop below the price range in the agreement, an amendment will be sent by your agent with the new price range. Your group will continue to be responsible for the original price range and payment dates until the signed amendment is received in our office.

8. Late Enrollment Fees:

Late enrollment fees (an additional 10% of the individual's total package price) may apply to any individual who registers after the initial registration period in addition to any increase in vendor fees. * Also, we must receive registration forms and deposit as well as any scheduled payments listed on the agreement that have preceded the late enrollment, within 7 calendar days after notification of the change. *Some attractions might not have additional availability. Your agent will notify you prior to the addendum.

9. Cancellation Policy (Entire Group or Per Person):

Cancellation 90 days or more from departure: * Full refund less your non-refundable deposit (paid or unpaid) and any applicable vendor fees. Cancellation 89 to 46 days from departure: * Full refund less your non-refundable deposit (paid or unpaid), 50% of your total package price and any applicable vendor fees. Cancellation 45 days or less from departure: NO REFUND. You will still be responsible for 100% of the package price plus any applicable vendor fees. *Late payments will be subject to fees as applicable. We do not itemize vendor fees.

10. Late Payment Fees:

There is a grace period of 7 calendar days. Grace period does not apply to payments scheduled less than 45 days prior to travel. 7 calendar days late: additional \$35 per person. 14 days late: additional 4% late fee per person with an additional 4% late fee accrued each month past due thereafter.

11. Final Payment:

All final payments must be made in full no less than 45 days prior to travel unless approved in writing by the administrator of Adventure Student Travel. If payment is not received by 35 days prior to travel, the entire trip will cancel.

12. Change Fees:

The following change fees will apply to any requested changes. All requested changes must be made in writing and must come from the group leader or contact person. NO changes allowed 45 days or less prior to travel date. Itinerary Changes: \$100 per change; fees will only be charged if the change is available, and the itinerary has been finalized. Changes must be of comparable value to the original itinerary item. Name Changes (for any reason): \$25 fee plus any applicable vendor fees; based on availability and time restrictions of the airline (or other vendor).

13. Insufficient Funds:

Any checks returned due to insufficient funds will be assessed a \$35 fee per check per attempt to collect and if the returned check causes a payment to be delinquent, late charges will also apply as outlined above.

14. Travel Packet & Tickets:

Under normal circumstances the travel packet and tickets will be sent out to the group approximately 15 to 30 days prior to travel. However, no tickets will be released until all payments have been received in full and have been processed. If payments have been delinquent, your travel packet will be delayed.

15. Hotels:

Each room will have a maximum of 2 beds unless otherwise stated by Agent. Double occupancy with 2 beds will result in 1 bed per person. Quad occupancy with 2 beds will result in 1 bed per 2 people. Incidentals at the hotel are the group's responsibility and the group leader may be asked to submit a credit card upon check-in to cover any incidentals. Typical student travel is during a season where hotels are at 100% capacity. Any requests from the group will be given to the hotel, however, it is often impossible to accommodate room placement. Previous hotel guests have various check-in dates and it is often impossible to time a group room block to the specific placement. Lifeguards are not provided at the hotel pool - use at your own risk.

16. Liability:

AST shall not be responsible for, and shall make no refund for, events beyond its control, such as, without limitation, acts of God, strikes, acts of war, terrorism or civil disturbance, government restrictions, changes of schedules or operational decisions of air carriers, terrorist activity or the threat thereof, industrial action, natural or nuclear activity, epidemic, pandemic, illness, physical injury, quarantine, medical or customs or immigration regulation, delay, or cancellation, adverse weather conditions, fire, or for acts or omission of Third Parties or other parties not under the control of AST and all similar events outside our control. All destinations and suppliers have their own rules related to COVID-19. For example, you may be required to quarantine upon arrival in some locations. Some locations may require masks or social distancing, they may require you to provide proof of vaccination or negative testing. Stopover countries requirements will also apply. On your return home, additional testing, requirements, or documentation may be required. While we will try to assist you in understanding these requirements, you are responsible for understanding these requirements and must not rely on any representations made by AST. Should you be denied entry to any destination, we shall not be responsible for any such denial, or any cost associated therewith.